

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL
Ebensburg, PA 15931

JOINT OPERATING COMMITTEE
REGULAR MEETING

August 18th, 2022
6:30 P.M.

AGENDA

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTE APPROVAL

Motion By: _____ Seconded By: _____

Motion to approve the minutes of the July 21, 2022 regular JOC as presented (or amended) received and filed.

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____

Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

TREASURERS & FINANCIAL REPORTS

Motion By: _____ Seconded By: _____

Motion to approve the Treasurers & Financial Reports of the July 21, 2022 regular JOC meeting as presented (or amended) received and filed.

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____

Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

PAYMENT OF THE BILLS

Motion By: _____ Seconded By: _____

Motion to approve the payment of the additional bills of July, 2022 and the bills received thus far for the month of August 2022 as presented (or amended) received and filed.

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____
Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

PUBLIC COMMENT

ADMINISTRATIVE REPORTS

- Chief School Administrator
- Executive Director
- Business Manager
 - Mark Turnley to present the 20-21 Final Audit Report

EXECUTIVE SESSION

Enter Exec Motion By: _____ Seconded By: _____

Leave Exec Motion By: _____ Seconded By: _____

BUSINESS & FINANCE

1. Election of the JOC Board Secretary

(The Chair opens the floor for nominations from the members of the JOC. Nominations are made.)

Motion to close nominations for Secretary.

Motion By: _____ Seconded By: _____

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____
Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

Motion to elect _____ as Secretary for the four-year term, which began on July 1, 2022.

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____
Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

PERSONNEL

2. Hiring of Instructor Aide Position for the 2022-2023

Motion By: _____ Seconded By: _____

Motion to approve the hiring of **Brandon Leydig** with an annual salary of \$ 28,000.00 as the Instructor Aide Position - Auto Technology at Admiral Peary AVTS for the 2022-2023 School year (pro-rated to his/her start date), pending execution of Employment Agreement with mutually acceptable terms and grant JOC Chairperson the authority to execute all related documentation.

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____
Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

3. Hiring of Custodian Position for the 2022-2023

Motion By: _____ Seconded By: _____

Motion to approve the hiring of **David Boring** with an annual salary of \$ 26,000.00 for the Custodian Position at Admiral Peary AVTS for the 2022-2023 School year (pro-rated to his/her start date), pending execution of Employment Agreement with mutually acceptable terms and grant JOC Chairperson the authority to execute all related documentation.

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____
Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

4. Accept transfer of internal staff position.

Motion By: _____ Seconded By: _____

Motion to accept internal staff transfer of **Lisa Khun** from Learning Support Instructor to the Special Education / Cooperative Education Coordinator at Admiral Peary AVTS for the 2022-2023 School year and grant JOC Chairperson the authority to execute all related documentation.

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____
Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

5. 2022-2023 Mentor Program & Substitute SRO

Motion By: _____ Seconded By: _____

David Claycomb Shane Rudnick Joe Driskel
Torie Brodish Angela Hudak Karissa Grossman- SRO

Motion to approve 2022-2023 Staff Mentor Program and Substitute SRO at Admiral Peary AVTS for the 2022-2023 School year as presented (or amended) and grant JOC Chairperson the authority to execute all related documentation.

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____
Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

6. Special Education Coordinator Services

Motion By: _____ Seconded By: _____

Motion to approve the authorization of spending of up to \$ 5,000.00 for Special Education Coordinator services to insure PDE State Compliance for the 2022-2023 School year and grant JOC Chairperson the authority to execute all related documentation.

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____
Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

7. Assistant Director cell phone purchase

Motion By: _____ Seconded By: _____

Motion to approve the purchase of a cell phone and monthly plan for the Assistant Director at Admiral Peary AVTS for school use for the 2022-2023 School year and grant JOC Chairperson the authority to execute all related documentation.

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____
Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

8. 2022-2023 Handbook Approval

Motion By: _____ Seconded By: _____

Motion to approve the **2022-2023 Handbooks** for Admiral Peary AVTS for the 2022-2023 School year as presented (or amended) and grant JOC Chairperson the authority to execute all related documentation.

- Student Handbook
- Employee Handbook
- Instructional Handbook

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____
 Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

9. Planned Instructional Guides Approval

Motion By: _____ Seconded By: _____

Motion to approve the **2022-2023 Instructional Guides** for Admiral Peary AVTS for the 2022-2023 School year as presented (or amended) and grant JOC Chairperson the authority to execute all related documentation.

- Diesel Program – PDE Program of Study CIP Code 470613
- Construction Trades Program – PDE Program of Study CIP Code 46999
- 2nd Cosmetology Program – PDE Program of Study CIP Code 010601

Corte _____ Zeanchock _____ Roberts _____ Jacoby _____ Gibson _____ McMullen _____
 Devlin _____ Malloy _____ Sheehan _____ Oaks _____ Vescovi _____

Motion Approved _____

10. Review of the Health and Safety Plan

Health and Safety Pan Review, document included. There are no changes to the Health and Safety Plan approved by the JOC December 16, 2021. This is a requirement of ARP ESSER funding.

ADJOURNMENT

Motion By: _____ Seconded By: _____

Motion to approve the adjournment of the Admiral Peary AVTS Joint Operating Committee Meeting for August 18th, 2022 at _____ p.m.