ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL
JOINT OPERATING COMMITTEE

REGULAR MEETING

AT THE SCHOOL
6:30 P.M.
AUGUST 13, 2026

A G E N D A

1. *CALL MEETING TO ORDER*
2. *PLEDGE OF ALLEGIANCE*
3. *ROLL CALL*
4. *EXECUTIVE SESSION*
5. *PUBLIC COMMENT*
6. *MINUTES*
    a. *Motion to approve the minutes of the **June 18, 2026** JOC meeting, as presented.*
7. *TREASURER'S REPORTS*
    a. *Motion to approve the Treasurer's Reports for **June & July 2026**, as presented.*
8. *APPROVAL of BILLS*
    a. *Motion to approve bills as presented:*
        - *Bills totaling $334,484.34 paid after the June JOC meeting through June 30, 2026.*
        - *Bills totaling $468,932.48 paid in July 1 2026 through August 10, 2026.*
        - *Open Payables totaling $44,363.95.*
9. *ADMINISTRATIVE REPORTS*
    a. *Chief School Administrator – Dr. Jason Moore*
    b. *Executive Director – Mr. Joe Luther*
    c. *Assistant Director – Ms. Angela Hudak*
    d. *Business Manager – Ms. Debra Lockard*

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10. PERSONNEL

a. Motion to approve the Professional Growth and Differentiated Supervision Plan to be utilized for the evaluation of teaching and non-teaching professionals in accordance with Act 13 Educator Effectiveness.

*b. Motion to accept the **resignations** of **Nathan Schilling, effective August 1, 2026,** and **Megan Revesz, effective August 13, 2026,** from their positions of **Instructional Aides**.*

*c. Motion to accept the **resignation** of **Ryan Teeter** from his position as **Masonry Instructor**, effective **August 10, 2026**, and to authorize the administration to internally post and, if necessary, to advertise this position.*

d. Motion to authorize administration to utilize Work Link for fulfillment of Instructional Aides, as needed for the 2026-27 School Year at $15.00 per hour.

*e. Motion to hire Herbert Gottshall, III on an Emergency Instructor Certification to the position of Construction Trades Instructor, at the per diem rate established for a first-year instructor, effective **August 20, 2026**, contingent upon satisfaction of all preemployment requirements.*

f. Motion to authorize the administration to internally post (and advertise, if needed) the position of Recording Secretary of the Joint Operating Committee.

g. Motion to approve the creation of and job description for a Payroll Benefits Specialist, a part-time hourly position in the business office for payroll and human resource assistance, paid at the rate of $17.50 an hour, and further to authorize the administration to internally post (and if needed to advertise) the position.

*h. Motion to approve the updated **job descriptions**, as presented and made immediately effective, for the following positions:*

- *School Police Officer*
- *Fiscal Assistant*
- *Program Area Instructor*

*i. Motion to promote **Christine Conrad**, from Accounts Payable Secretary to Fiscal Assistant, including to increase her salary by $**2,170.00,** effective **July 1, 2026**.*

j. Motion to approve the use of Perkins funding for 50% of both Learning Support Instructors' salaries and benefits and for 50% of the Cooperative Education Coordinator's salaries and benefits, as presented in the attached job descriptions.

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*k. Motion to ratify the following **summer workers**:*
i. Correction of previous action: June 18, 2026 Motion for 1st Year - John Kordet (2nd year) – Business Office.
ii. Cheryl Burns – (1st Year) – Business Office

*l. [Informational only] Instructor Update: **Mr. Jason Dolansky, Engineering Instructor** completed the requirements for **Career and Technical Instructional I Certificate** and has 2 classes to go to complete the Career and Technical Instructional II Certificate.*

11. HANDBOOKS

a. Motion to approve the following 2026-2027 handbooks, as presented:
- *Instructor Handbook*
- *Instructional Support Personnel Handbook*
- *Student-Parent Handbook*

12. Final JOC Affirmation of the 2026-2029 Comprehensive Plan

a. Motion to approve Admiral Peary AVTS Comprehensive Plan, including the Induction Plan (Chapter 49), Professional Development Plan (Act 48), and the Gift Education Plan Assurances (Chapter 16), for 2026-2029 per the attached document as presented.*

13. BUSINESS – CONTRACTED SERVICES

*a. Motion to approve an Agreement with **Ignite Education Solutions** to provide **Substitute Nurse Staffing** for the 2026-27 School Year at $201.30 per day.*

*b. Motion to approve a Referral, Communication and Transfer Agreement for the 2026-27 School Year with **Impact Counseling Services, LLC** at no cost to the school.*

14. STUDENT ASSISTANCE PROGRAM (S.A.P.)

a. Motion to approve an Agreement with the Cambria County Drug and Alcohol Program and the Cambria County Behavioral Health and Development Supports Program to cooperate in the development of the Student Assistance Program (S.A.P.) initiative.

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15. *OTHER JOINT OPERATING COMMITTEE BUSINESS*

16. *EXECUTIVE SESSION – if needed*

17. *ADJOURNMENT*